TEAM

MEETING NUMBER 11

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**Date: 23rd August 2020**

**Duration: 11am - 3pm**

# ATTENDEES

Harpreet Singh, Jayden Kean, Leen Alzebn, Miracle Pule, Zureen Hanif

# AGENDA

## **Tasks Allocated (ACTION ITEMS)**

* Finalised draft proposal, sent to Cheryll - collaborative
* Breakdown the provided code - collaborative
* Add things we would need to upskill on to upskilling log - collaborative
* lynda.com upskill - everyone

# NEXT MEETING’S AGENDA

* Address any issues or doubts/worries about the programming phase of the project

# MEETING MINUTES LOG

|  |  |
| --- | --- |
| Duration: | Topic: |
| 11:00 - 14:00 | Finished draft proposal |
| 14:00 - 15:00 | Broke down the exemplar code from Charles |